Teddington and Alstone Parish Council
Minutes of the Parish Council Meeting held on
15th November 2016 at Teddington Village Hall

Present
Chairman J Broadbridge
Parish Councillors P. Davis, F Hubbard and G Ellis.

In Attendance
D Roscoe (Parish Clerk), Cllr Vernon Smith and 6 Members of the public

622 Apologies for absence.
622.1 No apologies were received.

623 Declarations of Interest
623.1 There were no declarations of interest.

624 Requests for Dispensation
624.1 None received.

625 Minutes of the Parish Council meeting held on the 20th September 2016.
625.1 The minutes of the last meeting were approved as a true record and they were signed by the Chairman.

626 County Councillor’s Report
626.1 Cllr Smith informed Council that he had been appointed chairman of a newly formed M5/A46 Partnership with Glos/Worcs/Warwickshire Councils forming a working group to consider various options with regard to the A46.
626.2 Cllr Smith confirmed that there would be no development on the Ashchurch MOD site for a least 10 years apart from the possibility of 500 houses at the eastern end.
626.3 There was another week’s supply of Highways Local work available from the end of December, beginning of January. Action: Councillors to let the clerk have a list of jobs for forwarding onto Richard Waters (copyin Cllr Smith).
626.4 He confirmed that funding was again available for Active Together to be in place by Summer 2017. Action: Clerk to add to the next agenda.

627 District Councillor’s Report
627.1 No report.

628 Clerk’s Report
628.1 The clerk reported on actions from the last meeting as follows:

<table>
<thead>
<tr>
<th>Minute Item No</th>
<th>Description</th>
<th>Responsibility</th>
<th>Action Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>597.5</td>
<td>Councillor Ellis will obtain quotes for a gazebo and sign.</td>
<td>Councillor Ellis</td>
<td>Quotes have been obtained and will be distributed to Council</td>
</tr>
<tr>
<td>600.1</td>
<td>Defibrillator: Councillor Broadbridge will pursue funding opportunities.</td>
<td>Councillor Broadbridge</td>
<td>Ongoing. Cllr Hubbard agreed to help.</td>
</tr>
<tr>
<td>615.1</td>
<td>It was agreed that signage would be purchased thanking contributors for funding and to include TBC. Action: Cllr Ellis would draft the words. Also a finger post at the entrance to the Playing Field drive is to be</td>
<td>Cllr Ellis</td>
<td>Outstanding</td>
</tr>
</tbody>
</table>
considered.

616.4 Cllr Ellis confirmed that quotes have been obtained for the fencing and it was confirmed the project was eligible for a grant (including possible Tesco grant). Action: Cllr Ellis will also obtain a quote for a small fence around the boules piste.

614.2 The clerk will write to the contractors to raise their unacceptable working practices regarding strimming and asking for future duty of care.

Cllr Ellis Quotes have been obtained. Awaiting to hear about grant funding from TBC.

629 Finance

629.1 The budget for 2017/18 was agreed and it was resolved that the Precept for 2017/18 be set at £9,000. Proposed Cllr Broadbridge, seconded Cllr Ellis. Unanimous.

629.2 The financial statement was approved. Proposed Councillor Davis, seconded Councillor Hubbard. Unanimous.

<table>
<thead>
<tr>
<th>Date</th>
<th>Payee</th>
<th>Chq No.</th>
<th>Amount incl VAT</th>
<th>VAT</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>20/09/2016</td>
<td>Stow Groundworks Ltd</td>
<td>180</td>
<td>3001.20</td>
<td>500.20</td>
<td>Boules Piste</td>
</tr>
<tr>
<td>29/09/2016</td>
<td>Gloucester Playing Field Assoc</td>
<td>182</td>
<td>50.00</td>
<td>0.00</td>
<td>Subs</td>
</tr>
<tr>
<td>26/09/2016</td>
<td>Grant Thornton UK LLP</td>
<td>183</td>
<td>240.00</td>
<td>40.00</td>
<td>Audit Fees</td>
</tr>
<tr>
<td>29/11/2016</td>
<td>D Roscoe (Salary)</td>
<td>DD</td>
<td>215.55</td>
<td>0.00</td>
<td>Salary</td>
</tr>
<tr>
<td>15/11/2016</td>
<td>D Roscoe (Expenses)</td>
<td>184</td>
<td>75.93</td>
<td>2.04</td>
<td>Clerks Expenses</td>
</tr>
<tr>
<td>29/12/2016</td>
<td>D Roscoe (Salary)</td>
<td>DD</td>
<td>215.55</td>
<td>0.00</td>
<td>Clerk’s Salary</td>
</tr>
<tr>
<td>20/09/2016</td>
<td>HMRC Tax</td>
<td>185</td>
<td>161.40</td>
<td>0.00</td>
<td>Tax</td>
</tr>
</tbody>
</table>

629.3 Payments of the Clerk’s Expenses were approved. Proposed Cllr Broadbridge, seconded Cllr Ellis. Unanimous

629.4 The financial report and bank balances were approved and accepted. Proposed Councillor Davis, seconded Councillor Hubbard. Unanimous. The reconciled bank balances were:

- Lloyds No 1 A/C 13280.41
- Lloyds No 2 A/C - OPPF 0.00
- Investment A/C 3.66

630 Planning

630.1 Current planning applications where reviewed:

<table>
<thead>
<tr>
<th>Appl Number</th>
<th>Application</th>
<th>Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>16/00641/FUL</td>
<td>Comrie House Teddington Tewkesbury Gloucestershire</td>
<td>Two storey front/side extension and single storey garage. Balcony to rear elevation. Permit</td>
</tr>
<tr>
<td>16/00601/FUL</td>
<td>Teddington Hands Service Station Evesham Road Teddington Tewkesbury</td>
<td>Retention of transport cafe and temporary showers for truckstop use. Retention of temporary containers and structures connected with the haulage business and proposed additional vehicle parking. Retention of fuel and Ad Blue tank. No objections to amended application.</td>
</tr>
<tr>
<td>16/01174/FUL</td>
<td>- 1 Creese Cottages Teddington Tewkesbury Gloucestershire</td>
<td>Two storey side and rear extension and single storey rear extension to existing dwelling house; adaptation of existing parking bay to provide additional space. Extension agreed. No objections to amended application.</td>
</tr>
<tr>
<td>16/01017/FUL</td>
<td>Wrens Nest Villa Stow Road Alerton Tewkesbury</td>
<td>Change of use from a single dwelling to two semi detached properties. No objections from the PC</td>
</tr>
<tr>
<td>16/01101/OUT</td>
<td>Manor Farm Buildings Alstone Tewkesbury Gloucestershire</td>
<td>Outline application for the erection of 5 bespoke high class houses including means of access. Comments submitted.</td>
</tr>
<tr>
<td>16/01132/FUL</td>
<td>- The Barn Teddington Tewkesbury Gloucestershire</td>
<td>Detached single garage. No objections</td>
</tr>
<tr>
<td>16/00614/FUL</td>
<td>2 Bangrove Farm Cottages Bengrove Teddington GL20 8SB</td>
<td>Erection of single storey side extensions plus rear two storey extension &amp; porch (renewal of 10/01131/FUL). Permitted</td>
</tr>
</tbody>
</table>
631 Risk Register
631.1 No safety issues were identified.

632 Orchard Park Playing Field
632.1 **Action:** Cllr Ellis will produce a Phase 2 outline Development Plan.
632.2 Cllr Ellis will introduce the person who has agreed to organise a boules team.

633 To update and consider any Highways issues.
633.1 **Action:** Clerk to report crack in new tarmac at Alstone on the road up the hill to Dixton.
633.2 **Action:** Clerk to report large pot hole between the Gretton turnoff and the Alstone turnoff.

634 To discuss possible Community Emergency Plan project.
634.1 **It was resolved that** no further action be taken.

635 To respond to letter from Village Hall Committee regarding defibrillator funding.
635.1 It was agreed that the wording of minute no: 600.1 did not reflect the true position of the Village Hall and that the Village Hall were supportive of a defibrillator. **Action:** The clerk to write a letter of apology to the Chairman of the Village Hall.

636 To consider Teddington Telephone Box.
636.1 The Parish Council had no objections to the telephone box in Teddington being de-commissioned.

637 To report on dog bins.
637.1 **Action:** Councillor Broadbridge will ask TBC to empty the bins on a fortnightly basis.

638 To agree action regarding the defibrillator.
638.1 Councillor Broadbridge confirmed that Council will continue to apply for funding for one unit for Teddington and one unit for Alstone.
638.2 The Alstone defibrillator will be located in the phone box in Alstone.
638.3 The Teddington defibrillator will be located on the side wall of the village hall.

639 To agree the production of an end of year newsletter.
639.1 **Action:** Cllr Ellis will produce a summary of the boules piste and issues regarding the A46.
639.2 **Action:** Cllr Hubbard will produce a report on dog bin usage.
639.3 An item will be included to encourage residents to report highways issues.

640 Items for Future Agenda
640.1 To agree OPPF 2nd Phase Development Plan.
640.2 To consider funding for Active Together.
640.3 To agree action regarding the overgrown garden in Alstone.

**Date of the next meeting – 17th January 2017 commencing at 7.30pm at Teddington Village Hall.**

The meeting closed at 8.50 pm
PQT

- Can the Parish Council encourage certain residents to tidy up their gardens? This item will be added to the next agenda. This should be reported to the Environmental Officer (Jason Westmorland).
- Thanks was expressed to the Parish Council for all their hard work undertaken during 2016.